

FROM YOUR SUPERVISOR OF ELECTIONS:

Vote from the convenience of your home. Order your vote-by-mail ballot, fill it out and drop it in the mail. It only takes a couple of minutes to call our office and request your ballot. Never leave home, no waiting in line. Call today at 352-569-1540.

Here are just a few things that you need to know about vote-by-mail ballots:

1. **Vote-by-mail ballots ARE NOT FORWARDABLE.** You **MUST** be at the address you gave us to receive that ballot because it will **NOT** be forwarded to you. It will be returned back to my office and it will cancel any future requests you may have on file.
2. **If you have not received your vote-by-mail ballot within 3 weeks before the election, please call the office to check on it.** It may have gotten lost in the mail or have been returned to our office. Then we would still have time to send you another ballot.
3. **In filling out your envelope, MAKE sure you SIGN the back of the envelope.** No one else can sign for you. You cannot use a Power of Attorney or a Notary to sign for someone else. Husbands and wives be careful to sign your envelope not your spouses. If you have a signature on file with this office then please do not print your name on your ballot. Those two do not match each other. If you have an "X" on file as your mark then this is what you use to sign your ballot.
4. **Please do not wait until the last minute to mail your ballot back to us.** It may not reach us in time to be counted. If we are within just a few days of the election and you live in the county, please bring it into the office and drop it off. Also when mailing your ballot back to us, it may cost extra postage. This usually happens when we have a two page ballot.
5. **Husbands and wives, Do Not mail your ballots back in one envelope to save postage.** Every voter has their own specific envelope with their own specific information on it for a reason. It is very important that you mail your ballot back in your envelope with your name on it and remember to sign the back of the envelope.
6. **Postage: You must put postage on your ballot when you mail it back to us.** They are not postage paid. You cannot mail them for free.
7. **Please remember that once your vote-by-mail ballot is mailed to you I have no control over what happens to it once it leaves my office.**
8. **The Supervisor of Elections Office located in Wildwood and the Villages will close at 3:00 PM on Election Day as all staff is needed in the Bushnell Office.** If you have a vote-by-mail ballot to drop off at Wildwood or The Villages please do so by 3:00 PM and they **MUST** be dropped off at the Bushnell Office by 7:00 PM Election night.
9. **If you want someone to pick up your vote-by-mail ballot for you, they cannot do that for you until Nov. 3rd.** For more information, please contact our office as there are more instructions.
10. **If you have requested a vote-by-mail ballot for the General Election and there is any question about where the ballot is to be mailed, please call our office to confirm the mailing address.**

**Supervisor of Elections Office
900 North Main Street
Bushnell, FL 33513
352-569-1540**

**Supervisor of Elections Office
The Villages Sumter Co. Svc. Ctr.
7375 Powell Rd., Suite 145
Wildwood, FL 34785
352-689-4530**

**Supervisor of Elections Office
(Villages Gov. Annex Bldg)
8033 E. C-466, Suite 401
352-689-4660**

**Karen S. Krauss, Supervisor of Elections
Sumter County
www.sumterelections.org**